

## **FOR PERSONS SUBSCRIBING TO THE NEWS OF THE WEBSITE OF THE MINISTRY OF FINANCE**

### **INFORMATION NOTICE ON PERSONAL DATA PROCESSING**

In accordance with Articles 13 and 14 of Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (General Data Protection Regulation), we hereby provide you with information regarding the processing of your data:

1. **The controller** is the Ministry of Finance of the Republic of Lithuania (legal entity code 288601650, address of registered office Lukiškių str. 2, 01512 Vilnius, tel. (0 5) 239 0000, e-mail finmin@finmin.lt; contact details of the data protection officer (e-mail: dap@finmin.lt)).

2. **Purposes of data processing.** The following personal data are processed for the purpose of sending newsletters.

3. **Processed data.** Please be informed that we process the following your personal data:

3.1. identification data (IP address);

3.2. contact details (e-mail address);

3.3. other data (news options, the fact, date and time of consent confirmation, the fact, date and time of withdrawal of consent, correspondence information (where on the basis of which it is possible to identify a natural person)).

4. **Legal basis for the processing.** The legal basis for the processing of your personal data is Article 6(1)(a) (data processed on the basis of consent) of Regulation (EU) 2016/679. You do not have to subscribe to the newsletter of the Ministry of Finance, but to receive it, you must provide your personal data, as without them the Ministry of Finance will not be able to send you a newsletter.

5. **Source of data.** Your personal data received from you personally.

6. **Recipients of personal data.** In the cases and in accordance with the procedure laid down by law, in line with the requirements of Regulation (EU) 2016/679, the recipients of your personal data may be:

6.1. a manager and operator of the portal 'My Government' – the Ministry of Economy and Innovation of the Republic of Lithuania and the Information Society Development Committee (the portal 'My Government' is part of the State Information Resources Interoperability Platform);

6.2. courts, law enforcement authorities or state institutions, bodies to the extent that such submission is established by law governing the processing of personal data.

7. **Rights of data subjects.** Please be informed that you have the following rights: the right to request access to and rectification or erasure of your personal data where at least one of the grounds laid down in Regulation (EU) 2016/679 applies, the right to restriction of processing where at least one of the grounds laid down in Regulation (EU) 2016/679 applies, and the right to personal data portability. You may exercise these rights in accordance with the procedure laid down in the Description of the Procedure for Processing Personal Data and Exercise of Data Subjects' Rights in the Ministry of Finance approved by Minister for Finance Order No 1K-379 of 16 November 2023 on the protection of personal data in the Ministry of Finance of the Republic of Lithuania.

Requests for the exercise of rights must be submitted to the Ministry of Finance in writing (including in electronic format) and it must be possible to identify the person making the request and the data subject. The identity of the data subject is established on the basis of a personal identification document or by electronic means that allow proper identification of the person. If the data subject sends the request by post or courier, a notarised copy of the personal identification document of the data subject must be attached to the request. Where information about a person is sought by his

representative, he must submit a document confirming representation or a copy thereof, certified in accordance with the procedure laid down by law.

For the exercise of rights of data subjects, please contact the data protection officer of the Ministry of Finance by e-mail: [dap@finmin.lt](mailto:dap@finmin.lt).

8. Where the processing is based on consent, you also have the right **to withdraw your consent** to the processing of your data at any time – click on the unsubscribe link in the newsletter received or contact the Ministry of Finance by e-mail: [finmin@finmin.lt](mailto:finmin@finmin.lt). The withdrawal of consent does not affect the lawfulness of the processing of personal data based on consent carried out prior to the withdrawal of consent.

9. **Retention period of personal data.** Please be informed that your personal data will be stored for 5 years if you do not withdraw your consent earlier. This term may be extended if personal data are used or can be used as evidence or source of information in a pre-trial or other investigation, including an investigation conducted by the State Data Protection Inspectorate, in civil, administrative or criminal proceedings or in other cases established by law. In this case, the personal data may be stored for as long as necessary for these data processing purposes and destroyed immediately when they are no longer needed.

10. **Automated individual decision-making.** Please be informed that these your data will not be used for automated decision-making concerning you, including profiling.

11. **Right to lodge a complaint.** Please be informed that you have the right to lodge a complaint with the State Data Protection Inspectorate and a court against the actions (omission) of the Ministry of Finance, as well to lodge a complaint with a court against the actions (omission) of the State Data Protection Inspectorate.

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