

FOR VISITORS OF SOCIAL MEDIA ACCOUNTS OF THE MINISTRY OF FINANCE

INFORMATION NOTICE ON PERSONAL DATA PROCESSING

In accordance with Articles 13 and 14 of Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (General Data Protection Regulation), we hereby provide you with information regarding the processing of your data:

1. **The controller** is the Ministry of Finance of the Republic of Lithuania (legal entity code 288601650, address of registered office Lukiškių str. 2, 01512 Vilnius, tel. (0 5) 239 0000, e-mail finmin@finmin.lt; contact details of the data protection officer (e-mail: dap@finmin.lt).

2. **Purposes of data processing.** The following personal data are processed for the following purposes:

2.1. ensuring public information, publicity of the activities of the Ministry of Finance and implemented projects, communication;

2.2. management and administration of social media accounts;

2.3. informing law enforcement and other responsible authorities about misconduct and the dissemination of harmful content in cyberspace;

2.4. for statistical and analytical purposes in order to ascertain that communication with the public and public information about the activities of the Ministry of Finance and publicity of implemented projects are effective.

3. **Processed data.** When you visit Facebook, Instagram and LinkedIn accounts of the Ministry of Finance¹, observing the records in them, communicating with the Ministry of Finance via social networks, submitting enquiries or performing other actions in the social media accounts of the Ministry of Finance, the Ministry of Finance, as administrator of its accounts, proceeds the following your personal data:

3.1. identification data (first name, last name, pseudonym, a photograph);

3.2. data showing your login to social media accounts of the Ministry of Finance (information on the use of fields "Like", "Follow", "Send an invitation to make friends", "Accept an invitation to make friends" and similar actions showing login);

3.3. data showing your involvement in social media accounts of the Ministry of Finance, their content (information on your reactions to records of the Ministry of Finance, incl. comments, opinions and other data which you provide, time of their declaration, replies to the comments, opinions, record sharing; information on the assessment of the Ministry of Finance);

3.4. data of your social media account, its content (these data are not stored by the Ministry of Finance in any systems thereof, but when you login to the social media accounts administered by the Ministry of Finance, the Ministry of Finance may obtain access to data in your social media account);

3.5. your communication with the Ministry of Finance (a message, its content and annexes, time of receipt of the message, reply to the message, time of reply to the message);

3.6. information on your participation in the events of the Ministry of Finance.

For statistical and analytical purposes, we use only aggregated and anonymised data of social media accounts of the Ministry of Finance, which are provided by social network managers, (information on involvement of visitors and access to the content of accounts of the Ministry of

¹ Web links: <https://www.facebook.com/finansu.ministerija/>;
<https://lt.linkedin.com/company/ministry-of-finance-of-the-republic-of-lithuania>;
<https://www.facebook.com/LietuvosIrSveicarijosBendradarbiavimoPrograma>;
<https://www.facebook.com/EEAirNorvegijosparama>;
<https://www.facebook.com/EEAirNorwayGrantsLietuvai>;
https://www.instagram.com/eee_norwaygrants_lietuvai/profilecard/?igsh=MTkweWM1NnNob3g3Yg==.

Finance, number of likes, shares, comments, reviews of video records, number of equipment used to login to social networks, types (PC or mobile device), number of approximate geographical locations of logins to social networks (shown by cities), number of visitors by fields of activity (in LinkedIn accounts)).

Information on private policy, personal data collected and applied personal data protection safeguards used by the managers of social networks Facebook, Instagram or LinkedIn is presented in the Private Policy of these social networks².

4. Legal basis for the processing. The legal basis for the processing of your personal data is Article 6(1)(a) (person's consent) of Regulation (EU) 2016/679, Article 6(1) (c) and (e) (processing is necessary for compliance with a legal obligation and for the performance of a task carried out in the public interest or in the exercise of official authority vested in the controller) of Regulation (EU) 2016/679³, where applicable, – Article 9(2)(e) (processing relates to personal data which are manifestly made public by the data subject) of Regulation (EU) 2016/679. When you visit social media accounts of the Ministry of Finance, you express your consent to processing of your personal data.

5. Source of data. Your personal data received from you personally.

6. Recipients of personal data. In the cases and in accordance with the procedure laid down by law, in line with the requirements of Regulation (EU) 2016/679, the recipients of your personal data may be:

- 6.1. managers of social networks Facebook, Instagram and LinkedIn;
- 6.2. courts, law enforcement authorities or public authorities to the extent that such submission is established by law governing the processing of personal data;
- 6.3. data processor contracted to provide the Ministry of Finance with content creation services on a social network – solely social media accounts of the EEA and/or Norwegian Financial Mechanisms⁴.

7. Rights of data subjects. Please be informed that you have the following rights: the right to request access to and rectification or erasure of your personal data where at least one of the grounds laid down in Regulation (EU) 2016/679 applies, the right to restriction of processing where at least one of the grounds laid down in Regulation (EU) 2016/679 applies and the right to object to the processing of personal data. You may exercise these rights in accordance with the procedure laid down in the Description of the Procedure for Processing Personal Data and Exercise of Data Subjects' Rights in the Ministry of Finance approved by Minister for Finance Order No 1K-379 of 16 November 2023 on the protection of personal data in the Ministry of Finance of the Republic of Lithuania.

Requests for the exercise of rights must be submitted to the Ministry of Finance in writing (including in electronic format) and it must be possible to identify the person making the request and the data subject. The identity of the data subject is established on the basis of a personal identification document or by electronic means that allow proper identification of the person. If the data subject sends the request by post or courier, a notarised copy of the personal identification document of the data subject must be attached to the request. Where information about a person is sought by his

² Web links: https://www.facebook.com/privacy/policy/?entry_point=data_policy_redirect&entry=0
<https://www.linkedin.com/legal/privacy-policy>

³ Republic of Lithuania Law on the Provision of Information to the Public, paragraph 5 of the Regulations of the Ministry of Finance of the Republic of Lithuania approved by Government Resolution No 1088 of 8 September 1998 on approval of the Regulations of the Ministry of Finance of the Republic of Lithuania and other legal acts governing the issues of publicity of the use of international investments.

⁴ Web links: <https://www.facebook.com/EEAirNorvegijosparama>;
<https://www.facebook.com/EEAirNorwayGrantsLietuvai>;
https://www.instagram.com/eee_norwaygrants_lietuvai/profilecard/?igsh=MTkweWM1NnNob3g3Yg== .

representative, he must submit a document confirming representation or a copy thereof, certified in accordance with the procedure laid down by law.

For the exercise of rights of data subjects, please contact the data protection officer of the Ministry of Finance by e-mail: dap@finmin.lt.

8. Where the data are stored on the basis of your consent, you also have the right to **withdraw your consent** at any time – by erasing your actions in the social media account. The withdrawal of consent does not affect the lawfulness of the processing of personal data based on consent carried out prior to the withdrawal of consent.

9. **Retention period of personal data.** Please be informed that your personal data will be stored as long as a respective social media account of the Ministry of Finance is active, or as long as, considering settings and functional capabilities of a specific network and actions of the data subject himself, such data are made available to the Ministry of Finance. Social media accounts used for publicity of the use of international investments will be active for 10 years after the closure of the funding programme. These terms may be extended if personal data are used or can be used as evidence or source of information in a pre-trial or other investigation, including an investigation conducted by the State Data Protection Inspectorate, in civil, administrative or criminal proceedings or in other cases established by law. In this case, the personal data may be stored for as long as necessary for these data processing purposes and destroyed immediately when they are no longer needed.

10. **Automated individual decision-making.** Please be informed that these your data will not be used for automated decision-making concerning you, including profiling.

11. **Right to lodge a complaint.** Please be informed that you have the right to lodge a complaint with the State Data Protection Inspectorate and a court against the actions (omission) of the Ministry of Finance, as well to lodge a complaint with a court against the actions (omission) of the State Data Protection Inspectorate.
