



LITHUANIAN - SWISS COOPERATION PROGRAMME

FINANSŲ MINISTERIJA



Implementation of the Lithuanian–Swiss Cooperation Programme: 6th Annual Meeting

30 April 2014

Vilnius



Agenda

1. Opening of the Annual meeting

General remarks on progress made in the implementation of the Lithuanian-Swiss Cooperation Programme against Conceptual Framework: general experience and results achieved

2. Reporting on the status of the Programmes and other measures:

- 2.1. Programme on energy efficiency in hospitals
- 2.2. Programme on perinatal and neonatal health care
- 2.3. Programme on research and development. Scholarship Fund
- 2.4. Individual project
- 2.5. NGO Fund
- 2.6. Technical Assistance Fund

3. Other important issues in implementation of Lithuanian-Swiss Cooperation Programme:

- 3.1. Overall financial statement on the past and tentative future disbursements and commitments
- 3.2. "Swissness"
- 3.3. Strategy and activities to inform the general public about the Lithuanian-Swiss Cooperation Programme and measures implemented
- 3.4. Any other issues to be discussed

Closing of the Annual meeting



Annual Report

- **Reporting period:** 1 January 2013 – 1 March 2014
- **Report covers** operational and financial progress, implementation issues, administrative framework, publicity strategy and activities, etc.
- **Report approved** on 28 March by the Steering Committee of the Lithuanian–Swiss Cooperation Programme (written procedure)



**Reporting on the status of the Programmes and
other measures:
status of implementation,
issues,
next steps in 2014**



Reporting on the Energy Efficiency in Hospitals Programme (1)

- ❑ **Expected results of the Programme:** buildings of hospitals and energy efficient engineering systems renovated/installed, premises of units for perinatal and neonatal care services renovated
- ❑ **Operational progress:**
 - Most of hospitals continued with the preparation of public procurement documents, launching of tenders and implementation of contracts for preparation of Technical projects, technical supervision and other engineering services, several hospitals proceeded with execution of works contracts.
 - Tauragė hospital completed implementation of planned activities in August 2013.
 - Internal audit unit of the MoH conducted the audit of management and control system of health programmes (July-August 2013), no major deficiencies were detected.
 - In October – November 2013 MoH & CPMA visited 18 hospitals to inspect premises where the energy saving measures will be implemented.
 - 5 new Project Implementation Agreements signed in December 2013 – January 2014 (with Alytus, Šiauliai, Visaginas, Vilkaviškis, Raseiniai hospitals)
 - MoH procured energy expert services in February 2014.



Reporting on the Energy Efficiency in Hospitals Programme (2)

Achievement of key performance indicators:

- Impact and outcomes' indicators to be achieved at the end of programme implementation
- Achievement of outputs' (results) indicators is in process:
 - renovated and insulated roofs – 0 hospitals (out of 6)
 - insulated exterior walls – 0 hospitals (out of 9)
 - replaced windows and exterior doors – 1 hospital (windows), 0 hospitals (doors) (out of 8)
 - sealed seams between the board panels of exterior walls – 0 hospitals (out of 1)
 - upgraded heating stations (including installation of 1 heating pump and 1 solar collector in 1 hospital)) – 0 hospitals (out of 6)
 - upgraded external hot water supply systems (between heating station and buildings) – 0 hospitals (out of 2)
 - upgraded internal heating systems – 1 hospital (out of 15)
 - upgraded electricity supply systems – 1 hospital ((including installation of lighting with LED lights in 17 hospitals)) (out of 20)
 - upgraded/installed ventilation/air conditioning systems – 2 hospitals (out of 19)
 - upgraded vacuum supply systems – 2 hospitals (out of 5)
 - upgraded oxygen supply systems – 2 hospitals (out of 12)



Reporting on the Energy Efficiency in Hospitals Programme (3)

Main issues and risks:

- **high risk** in implementation progress is identified in case of **Klaipėda university hospital, Kaunas clinical hospital** (activities are proceeding but risk appears due to big scope of works to be done and funds to be absorbed) and **Telšiai hospital** (no evident progress in implementation of activities).
- **delays** in procurements and implementation of planned activities (mainly due to poor quality of procurement documents prepared by hospitals).

Mitigation measures:

- periodical technical meetings between the IB, CPMA and NCU are being organised
- hospitals are constantly monitored (visits to hospitals, constant phone consultations, etc.) by the IB and CPMA
- Klaipėda hospital and Kaunas clinical hospital submitted the action plans for delays management
- additional trainings for the EAs on procurement issues are planned by the CPMA and IB in May/June 2014.



Energy Efficiency in Hospitals Programme: work plan for 2014 (1)

Technical projects&technical supervision/expertise	
To prepare tender documents and receive the CPMA approval	Alytus, Telšiai, Šiauliai, Raseiniai, Vilkaviškis hospitals: 2Q/2014
To announce public procurements	Alytus, P. Mažylis Maternity Home (additional works), Christian Maternity home, Raseiniai, Telšiai, Šiauliai, Visaginas, Vilkaviškis, Trakai, Vilnius Maternity Home (additional works), Panevėžys (additional works), Children Hospital (additional works): 2Q/2014
To sign contracts	Marijampolė, Kaunas Clinical Hospital, Alytus, Christian Maternity Home, Raseiniai, Telšiai, Šiauliai, Visaginas, Vilkaviškis, Trakai, Vilnius Maternity Home: 2Q/2014 P. Mažylis Maternity Home: 3Q/2014



Energy Efficiency in Hospitals Programme: work plan for 2014 (2)

Works	
To prepare tender documents and receive the CPMA approval	<ul style="list-style-type: none">• Christian Maternity Home, Children hospital (additional works), Kėdainiai (additional works), Kaunas Clinics, Panevėžys (additional works), Šiauliai, Vilnius city clinical hospital (additional works), Klaipėda: 2Q/2014• Alytus, Klaipėda: 3Q/2014• Kaunas clinical hospital, Marijampolė, P. Mažylis maternity home (additional works), Raseiniai, Telšiai, Trakai, Vilkaviškis, Visaginas, Vilnius Maternity Home (additional works): 4Q/2014
To announce public procurements	<ul style="list-style-type: none">• Christian Maternity Home, Kėdainiai, Šiauliai, Pasvalys (additional works), Panevėžys, Kaunas Clinics, Children hospital, Vilnius city clinical hospital, Pasvalys (additional works): 2Q/2014• Alytus, Klaipėda: 3Q/2014• Marijampolė, Raseiniai, Telšiai, Trakai, Vilkaviškis, Visaginas, Vilnius Maternity Home, P. Mažylis maternity home: 4Q/2014
To sign contracts	<ul style="list-style-type: none">• Mažeikiai, Pasvalys: 2Q/2014• Christian Maternity Home, Kėdainiai, Kaunas Clinics, Panevėžys, Šiauliai, Vilnius city clinical hospital : 3Q/2014• Alytus, Children hospital, Klaipėda: 4Q/2014



Reporting on Improvement of perinatal and neonatal health care services in Lithuania Programme (1)

- ❑ **Expected results of the Programme:** Lithuanian hospitals (in main cities, regions and periphery) will be provided with new modern medical equipment, transportation system will be improved, computer database of pregnant, delivering women and neonates health data created and installed, diagnostics and treatment protocols in obstetrics and neonatology developed and implemented, professional competence of medical staff increased
- ❑ **Operation progress:**
 - Procurement of medical equipment:
 - 16 procurements completed and contracts signed
 - procured medical equipment is being installed in beneficiary hospitals
 - 2 new tenders were launched, 6 tenders were re-launched
 - Vehicles:
 - draft procurement documents were submitted for the CPMA review in February 2014, comments and remarks for correction of documents presented in March 2014.



Reporting on Improvement of perinatal and neonatal health care services in Lithuania Programme (2)

- Repair works:
 - 8 tenders on preparation of technical projects & technical project supervision/expertise services launched, 4 contracts signed
 - 2 contracts on execution of repair works signed, activities under 1 contract completed
- Procurement of services:
 - contract on provision of services for professional competence improvement and preparation of guidelines and protocols signed in July 2013, 23 (out of 70) sets of documents prepared.
 - procurement of the technical supervision services for the computer database development and installation close to completion: winner selected, contract to be agreed with the CPMA
- Partnership:
 - 2 partnership agreements (with Geneva and Basel hospitals) signed in 2013
 - in May 2013 a coordination meeting for discussing the measures to be implemented in 2013 – 2014 was held in Kaunas
 - conference for neonatologists (lectured by Lithuanian and Swiss specialists) held in May 2013



Reporting on Improvement of perinatal and neonatal health care services in Lithuania Programme (3)

Achievement of key performance indicators:

- Impact and outcomes' indicators to be achieved at the end of programme implementation
- Achievement of outputs' (results) indicators is in process:
 - *indicator*: 24 hospitals equipped with the necessary modern medical equipment for providing high quality perinatal and neonatal health care services (status: 37 sets of medical equipment installed in hospitals)
 - *indicator*: vehicles with special equipment for safe transportation of neonates provided to 3 hospitals (status: preparation for procurement of special transport on-going).
 - *indicator*: premises of 10 health care institutions repaired and adjusted for medical equipment installation and usage (status: premises of 1 hospital repaired).
 - *indicator*: 70 guidelines and protocols of diagnostics and treatment in obstetrics and neonatology developed (status: 23 guidelines and protocols prepared).
 - *indicator*: improved professional competence and modern technology usage skills of not less than 1300 participants engaged in the provision of obstetric and neonatal services (status: trainings will be conducted after all guidelines and protocols will be prepared).
 - *indicator*: 1 computer database of pregnant, delivering women and neonates health data developed and prepared for usage in health care institutions (*status*: procurement of preparatory activity for technical supervision and ToRs development services completed).



Reporting on Improvement of perinatal and neonatal health care services in Lithuania Programme (3)

Main issues and risks:

- **High risk** could be identified in execution of activity **regarding development and installation of computer database of pregnant, delivering women and newborn babies' health records**. Delays in procurement of technical supervision services.
- Implementation of the **partnership plan faces a major risk** in execution of agreed activities and achievement of planned results.

Mitigation measures:

- periodical technical meetings between the IB, CPMA and NCU are being organised
- EA developed the action plan to manage the risk to timely and successful implementation of activity on computer database development
- Modification of the partnership plan is planned by the responsible authorities



Improvement of perinatal and neonatal health care services in Lithuania Programme: Work plan for 2014 (1)

Medical equipment

To agree with the CPMA on the tender documents for 3 procurements	2 in 2Q/2014, 1 in 3Q/2014
To launch 5 new tenders	2 in 2Q/2014, 2 in 3Q/2014, 1 in 4Q/2014
To re-launch 7 tenders	6 in 2Q/2014, 1 in 3Q/2014
To complete the procurement process and sign 17 contracts	5 in 2Q/2014, 1 in 3Q/2014, 11 in 4Q/2014
To start implementation of 15 contracts	2 in 2Q/2014, 2 in 3Q/2014, 1 in 4Q/2014



Improvement of perinatal and neonatal health care services in Lithuania Programme: Work plan for 2014 (2)

Repair works	
To launch the tenders on preparation of technical projects and technical project supervision services	Telšiai hospital: May 2014
To sign contracts on preparation of technical projects and technical supervision services	Marijampolė hospital: June 2014 Telšiai hospital: July 2014
To launch the tenders for procurement of repair works	Kaunas Clinics, Mažeikiai hospital and Klaipėda university hospital: July 2014 Marijampolė hospital: December 2014
To sign contracts on execution of repair works	Kaunas Clinics, Mažeikiai hospital, Klaipėda university hospital: September 2014



Improvement of perinatal and neonatal health care services in Lithuania Programme: Work plan for 2014 (3)

Other activities	
To launch the tender on procurement of special transport To sign the contract	2Q/2014 3Q/2014
To prepare 47 guidelines and protocols	4Q/2014
To agree with the CPMA the tender documents for procurement of services for the computer database development and installation	4Q/2014
To develop tender documents for procurement of financial audit services	3Q/2014



Reporting on Research and Development Programme (1)

- ❑ **Expected results of the Programme:** capacities and experience of Lithuanian researchers enhanced, their wider involvement into the international research field facilitated
- ❑ **Operational progress:**
 - 11 consortium agreements between Lithuanian and Swiss institutions signed by end of February 2013.
 - Trainings for beneficiaries conducted in January (33 participants) and November 2013 (27 participants).
 - Internal audit unit of the MoES performed the management and control system audit in June 2013, no major deficiencies detected.
 - Contract for financial audit services signed in February 2014. Interim financial audit conducted in March 2014. Information to the SCO provided in April 2014.
 - 11 joint research projects being implemented without any major delays or complications.
 - Joint selection committee discussed and approved 10 annual project reports in January 2014, report of 1 project had to be corrected and was approved in February 2014.
 - No major issues and risks could be stated in programme implementation.



Reporting on Research and Development Programme (2)

Achievement of key performance indicators:

- Impact and outcomes' indicators to be achieved at the end of programme implementation
- Achievement of outputs' (results) indicators is in process:
 - *indicator:* not less than 9 joint research projects implemented (status: 11 projects are under implementation).
 - *indicator:* not less than 1 institutional partnership project implemented (status: implementation of the project was breached). Logframe matrix of the programme shall be amended accordingly.



Research and Development Programme: Work plan for 2014

To collect and check interim payment claims and implementation reports (Executing Agency)	April – December 2014
To coordinate implementation of programme (Intermediate body) and agreements with beneficiaries (Executing Agency)	April – December 2014
To continue implementation of the joint research projects	April – December 2014



Reporting on the Scholarship Fund (1)

Operational progress:

- **4th call** for proposals launched on 2 January 2013, closed on 1 April 2013.
 - 25 applications received, 13 of them approved for financing (total amount 938 250 CHF).
- On 31 May 2013 the NCU approached the SCO with a request for additional call for proposals (approval received in June 2013).
- **5th call** for proposals launched on 1 September, closed on 1 November 2013.
 - 13 applications received, 7 of them approved for financing (total amount 500 000 CHF).
- **Last call** for proposals launched on 2 January, closed on 1 April 2014.
 - 17 applications received, administrative assessment by the Research Council of Lithuania on-going.

No major issues and risks could be stated in Fund implementation



Reporting on the Individual Project (1)

- ❑ **Expected results of the project:** after implementation of the video equipment the court proceedings will be optimized and possibilities for specific groups of society to participate in these proceedings will be simplified.

- ❑ **Main activities (procurement of equipment):**
 - In January 2013 the ToRs for video-conferencing equipment announced in the Central information system for public procurements.
 - Tender launched in May 2013, evaluation of 3 proposals received started in July 2013. Evaluation completed and the winner announced in January 2014.
 - In February 2014 the company announced as the 2nd in the winner's list submitted a sue to court, claiming to abolish the decision of the procurement commission on the winner of the tender.
 - On 7 March 2014 the CPMA submitted the remarks on the evaluation results, on 21 March the final evaluation results were canceled.
 - Supplier's qualification assessment continues.



Reporting on the Individual Project (2)

Achievement of key performance indicators:

- Impact and outcomes' indicators to be achieved at the end of project implementation
- Achievement of outputs' (results) indicators is in process:
 - *indicator*: up to 30 specialist from courts, NCA and prisons visited institutions which have the experience in every day usage of video-conferencing systems (transmission, recording and storage) in courts in the other states than Lithuania - EU and EFTA countries (status: 25 specialists from courts, NCA and prisons visited the Swiss Confederation, Portugal and Denmark).
 - Other indicators will be achieved only after the procurement of video-conferencing equipment.



Reporting on the Individual Project (2)

Main issues and risks:

- major risk encountered by the EA is related to the delays in main project activity – procurement of video conference equipment.

Mitigation measures:

- if none of the suppliers will not be selected, the NCA will review the requirements of the technical specification and re-launch the tender
- project implementation deadline is prolonged till end of 2015



Individual Project: Work plan for 2014

To agree the tender results with the CPMA	May 2014
To conclude and implement the contract	since September 2014



Reporting on the NGO Fund (1)

- ❑ **Expected results of the Fund:** capacities of NGOs in Lithuania strengthened, cooperation between the civil society and governmental sector enhanced, cooperation between LT and Swiss NGOs enhanced.

- ❑ **Operational progress:**
 - in January – February 2013 85 sub-project agreements were signed (2 applicants refused to accept funding).
 - in January 2013 the CPMA conducted 3 training seminars for the final beneficiaries on the implementation of sub-projects (145 participants in total).
 - on 16 April 2013 by the decision of the Steering Committee remaining funds allocated for 12 sub-projects from reserve list (in total 97 sub-projects financed).
 - 23 sub-projects completed
 - CPMA performed 65 on-the-spot checks. No deviations of a negative impact on results and expenditures were detected.



Reporting on the NGO Fund (2)

Achievement of key performance indicators:

- Impact and outcomes' indicators to be achieved at the end of block grant implementation
- Achievement of outputs' (results) indicators is in process:
 - Management of the Fund:
 - *indicator:* 1 Steering Committee established and operational (status: achieved).
 - *indicator:* 95-100% of reimbursement requests submitted to Swiss authorities are approved (status: 100% of requests submitted during the reporting period were approved).
 - *indicator:* 90-100% of costs declared in the reimbursement requests submitted to the Swiss authorities are reimbursed (status: 100% of costs declared during the reporting period were approved).
 - *indicator:* at least 3 press releases or messages in/for mass media (status: achieved).
 - Implementation of the Fund:
 - *indicator:* at least 1 open call launched (status: achieved).
 - *indicator:* at least 1 set of documentation for the open call approved by the SC for NGO Fund and formalised by the Order of the Head of the Intermediate Body (status: achieved).



Reporting on the NGO Fund (3)

Achievement of key performance indicators:

- *indicator:* 10 information and training seminars for potential applicants organised for each open call (in total about 400 potential applicants to be trained) (status: achieved).
- *indicator:* information on the call published in local newspapers, websites of the Executing Agency, Intermediate Body, local authorities (status: achieved).
- *indicator:* 100% of applications received in due time are assessed (status: achieved).
- *indicator:* from 90% to 100% of selected sub-projects are contracted (status: achieved (92 % contracted)).
- *indicator:* at least 2 training seminars for final beneficiaries on project implementation (in total at least 100 final beneficiaries to be trained) (status: achieved (3 seminars, 145 participants)).
- *indicator:* 90-100% of costs declared in the reimbursement requests submitted to the Swiss authorities are reimbursed (status: to be achieved after completion of sub-projects)
- *indicator:* from 80% to 100% of sub-projects properly implemented (status: to be achieved after completion of sub-projects)
- *indicator:* 100% of NGO Fund available is committed for financing (status: achieved)
- *indicator:* 85-100% of funds allocated for sub-projects disbursed for final recipients (status: to be achieved after completion of sub-projects)
- *indicator:* 95% - 100 % of information and publicity measures implemented according to sub-project implementation agreements (status: to be achieved after completion of sub-projects)



Reporting on the NGO Fund (4)

Main issues and risks:

- after the execution of planned public procurements most of the sub-projects gain savings of the funds allocated. Additional time is needed to use these savings for the additional sub-project activities.
- in case of 35 sub-projects the deadline of for activities' implementation is close to the Project Agreement ending date, therefore the risk of timely completion of activities (including final reporting) in a proper manner exists.
- it was planned to organise the NGO block grant closing event in June 2014 but seeking for the considerably higher and active participation of all the parties involved and broader presentation of the results achieved it would be rational to postpone arrangement of the event to September 2014.

Mitigation measures:

- extension of the block grant implementation deadline was requested by the NCU and approved by the SCO on 14 April 2014.



NGO Fund: Work plan for 2014

To continue and complete verification and confirmation procedures of sub-project payment claims	January – October 2014
To continue and complete verification and confirmation procedures of sub-project tender documents	January – October 2014
To carry out 66 on the spot checks	January – September 2014
To consult the final beneficiaries on the sub-project implementation issues	January – October 2014
To complete sub-projects' implementation	January – October 2014
To procure the financial audit services	4Q/2014



Reporting on the Technical Assistance Fund

Main activities of the NCU (Ministry of Finance):

- Annual Meeting organised on 23 April 2013
- Interpretation services were provided for translation of documents. In August 2013 a contract of translation services with “Metropolio vertimai” was extended for 12 months.
- 2 staff members took part in the Baltic Retreat on 4-6 September 2013 in Druskininkai (Lithuania).

Main activities of the CPMA:

- 5 employees were working exclusively with the evaluation of eligibility of expenditures, supervision of public procurement documents and procedures, monitoring of projects' implementation, on-the-spot checks, etc.,
- Expert's consultation and written opinion was used 19 times in Neonatal programme, 9 times in R&D programme and once in Energy programme. Expert was involved in two stages: (1) evaluation of technical specification before announcing the tenders, (2) evaluation of the technical specifications of the winners' proposals before signing the contract with the supplier. Some of the specifications were analysed couple of times as the purchasing body wanted to change technical specifications or tenders were unsuccessful and had to be re-launched with changes in technical specifications,
- a total of 10 employees of the CPMA attended 11 training courses in Lithuania,
- 2 staff members working with the Lithuanian-Swiss Cooperation Programme took part in the Baltic Retreat on 4-6 September 2013 in Druskininkai (Lithuania).



LITHUANIAN - SWISS COOPERATION PROGRAMME



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Other important issues in implementation of Lithuanian-Swiss Cooperation Programme



Disbursements (1)

- **Eligible expenditures approved and paid out by the State Treasury:**
 - **during the reporting period:** ~13,824 million CHF (of the Swiss grant) and ~ 2,418 million CHF (of the national co-financing).
 - **since the signature of the Framework Agreement**
 - **till end of reporting period**~14,726 million CHF (of the Swiss grant) and ~ 2,541 million CHF (of the national co-financing).
 - **till 25 April 2014**~18,975 million CHF (of the Swiss grant) and ~ 2,541 million CHF (of the national co-financing).

- **Reimbursements made by Switzerland:**
 - **during the reporting period :** ~ 3,271 million CHF
 - **since the signature of the Framework Agreement** ~ 3,285 million CHF

- **Tentative eligible expenditures to be approved and paid out by State Treasury in 2014:**
 - ~ 24,299 million CHF (of the Swiss grant) and ~ 4,253 million CHF (of the Lithuanian co-financing).

- **Tentative reimbursements to be made by Switzerland in 2014:**
 - ~ 19,992 million CHF (of the Swiss grant).

Disbursements (2)

Item	Tentative eligible expenditures to be approved and paid out by the State Treasury in 2014 (in CHF)	Tentative disbursements to be made by Switzerland in 2014 (in CHF)
Technical Assistance	200 967,01 (grant)	95 554,63
Hospital infrastructure programme	9 867 240,74 (grant) 1 741 277,78 (co-financing)	2 813 213,94
Perinatal and neonatal health care programme	7 049 648,15 (grant) 1 244 055,56 (co-financing)	10 531 735,11
Research and development	3 602 400,00 (grant), 635 717,65 (co-financing)	2 876 012,28
NGO Fund	1 958 923,82 (grant), 345 692,44 (co-financing)	3 647 108,55
Modernisation of judiciary	1 620 000,00 (grant) 285 882,35 (co-financing)	28 140,96
Total	24 299 179,72 (grant), 4 252 625,77 (co-financing)	19 991 765,47



Swissness (1)

➤ Health sector programmes

- Kaunas Clinics signed two partnership agreements: with Geneva university hospital (in February 2013), with Basel hospital (in October 2013).
- a coordination meeting for discussing the partnership plan measures to be implemented in 2013 – 2014 organised in May 2013.
- a conference of neonatologists lectured by the Lithuanian and Swiss specialists organised in May 2013.

➤ Programme “Research and Development”

- by end of February 2013 11 consortium agreements on the projects’ implementation signed between Lithuanian and Swiss research institutions.



Swissness (2)

➤ **NGO Fund**

- 5 sub-projects selected for financing are being implemented with the Swiss NGOs.

➤ **Individual project**

- meeting on exchange of experience on the use of video conferencing equipment in court proceedings between three Baltic states and Switzerland was conducted in March 2013 (in Switzerland).
- meeting on exchange of experience on the use of video conferencing equipment in court proceedings between three Baltic states and Switzerland was conducted in August 2013 (in Latvia).



Information and publicity activities (1)

- www.swiss-contribution.lt is being constantly updated with the latest information on the Lithuanian-Swiss Cooperation Programme (also the website of the CPMA: www.cpva.lt)
- 5 reports on media monitoring analysis submitted to the SCO
- Publicity activities performed under health sector programmes:
 - Information about the programmes presented and constantly updated in the website of the Ministry of Health, websites of the hospitals.
 - Information about the programmes presented in Facebook.
 - Articles/press releases on health programmes' support to different hospitals published in regional /national newspapers and information websites.
 - On 16 January 2014 „Journalists' breakfast“ were organised by the MoH on implementation of health programmes (in Vilnius Maternity Home). Event was widely covered by the mass media.



Information and publicity activities (2)

- Publicity activities performed during the reporting period under the programme “Research and Development”:
 - Information about the programme was published and updated on the websites of the EA, IB, NCU and CPMA.
 - Beneficiaries implemented publicity activities according to the publicity plans.

- Publicity activities performed under the Scholarship Fund:
 - information about the open calls is being published on the website of the Lithuanian Research Council (also on the websites of the MoES and MoF) and disseminated among the eligible higher education and research institutions;
 - letters encouraging young researchers to submit applications, to be their home mentors in Lithuania and to mediate in finding mentors in Switzerland from the Research Council sent to the managers of projects‘ financed from the programme “Research and development”.
 - Press releases issued and information days organised before/during each open call for proposals.



Information and publicity activities (4)

- Publicity activities performed under the NGO Fund:
 - Information on the Fund was published on the websites of the MoF and the CPMA.
 - Final beneficiaries implement publicity measures following the publicity plans.

- Publicity activities performed under the individual project:
 - Information about the project is presented and updated by the NCA in its official website (www.teismai.lt).
 - Information about the project has been published in the reports on the activities of the NCA (yearly) (publicised on the website www.teismai.lt).
 - Information about the project and its intended results was presented in the news report of the radio station „M-1“ in August 2013.
 - Press release on hearing of witnesses by applying remote method was issued in August 2013. Input about the project was presented.
 - Information about the project and its intended results was presented in the international conference „Challenges in e-justice“ in October 2013.



Any other issues to be discussed

Possibility of simplification of reporting – combining of 2nd interim and annual report?