

LITHUANIAN - SWISS COOPERATION PROGRAMME

FINANSŲ MINISTERIJA

Implementation of the Lithuanian–Swiss Cooperation Programme: 7th Annual Meeting

15 April 2015

Vilnius



Agenda

1. Opening of the Annual meeting

General remarks on progress made in the implementation of the Lithuanian-Swiss Cooperation Programme against Conceptual Framework: general experience and results achieved

2. Reporting on the status of the Programmes and other measures:

- 2.1. Programme on energy efficiency in hospitals
- 2.2. Programme on perinatal and neonatal health care
- 2.3. Programme on research and development. Scholarship Fund
- 2.4. Individual project
- 2.5. NGO Fund
- 2.6. Technical Assistance Fund

3. Other important issues in implementation of Lithuanian-Swiss Cooperation Programme:

- 3.1. Overall financial statement on the past and tentative future disbursements and commitments
- 3.2. "Swissness"
- 3.3. Strategy and activities to inform the general public about the Lithuanian-Swiss Cooperation Programme and measures implemented
- 3.4. Any other issues to be discussed

Closing of the Annual meeting



Annual Report

- **Reporting period:** 1 January 2014 – 1 March 2015
- **Report covers** operational and financial progress, implementation issues, administrative framework, publicity strategy and activities, etc.
- **Report approved** on 23 March by the Steering Committee of the Lithuanian–Swiss Cooperation Programme (written procedure)



**Reporting on the status of the Programmes and
other measures:
status of implementation,
issues,
next steps in 2015**



Reporting on the Energy Efficiency in Hospitals Programme (1)

- ❑ **Expected results of the Programme:** buildings of hospitals and energy efficient engineering systems renovated/installed, premises of units for perinatal and neonatal care services renovated

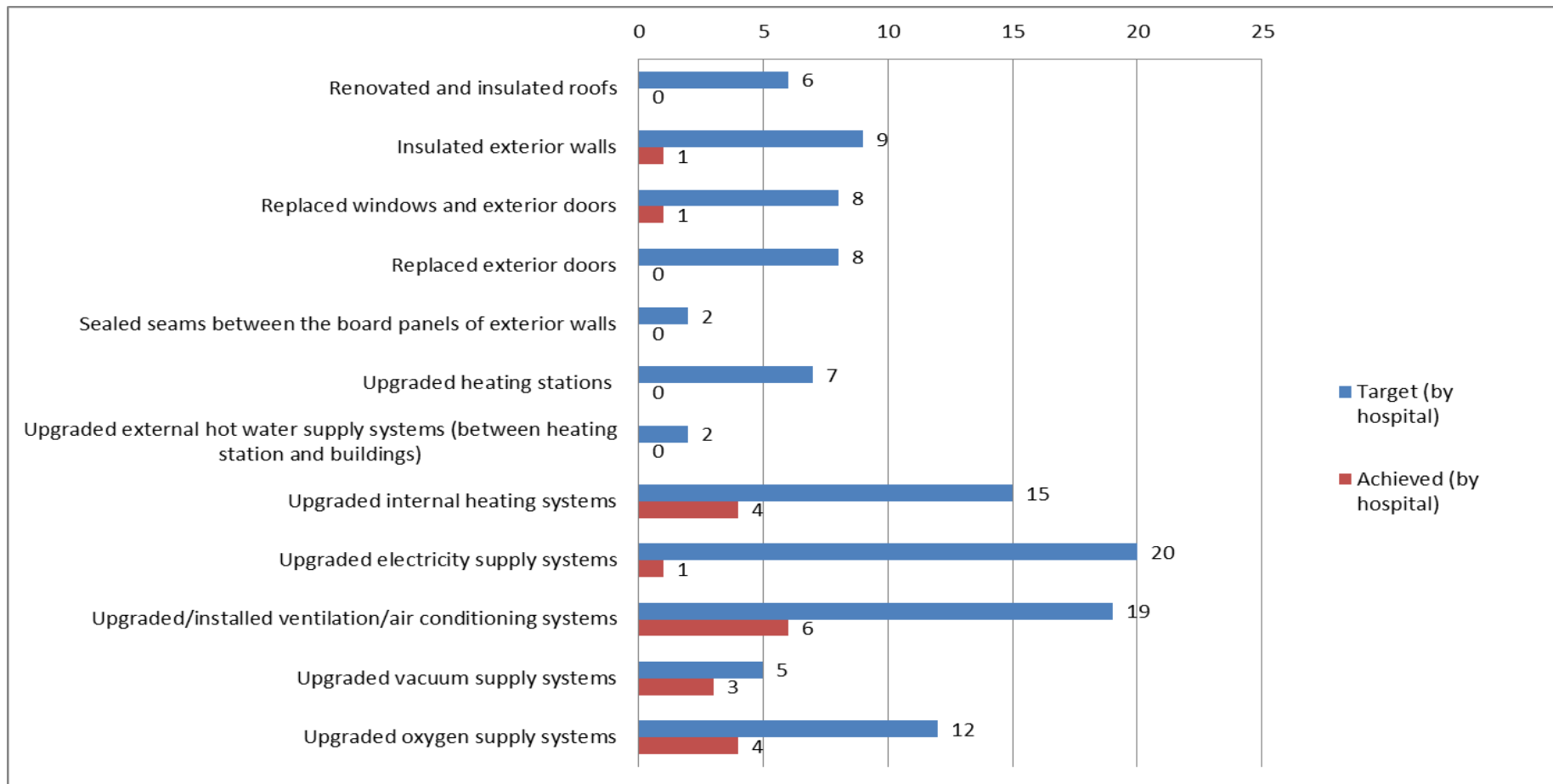
- ❑ **Operational progress:**
 - 21 out of 22 technical projects prepared, 20 out of 20 technical project expertise done.
 - 16 out of 26 works contracts signed.
 - 3 hospitals completed implementation of all works, 4 hospitals – implementation of main works (additional activities left)
 - Training seminar on public procurements, execution of works and on-the-spot checks conducted by the CPMA in June 2014.
 - Interim financial audit of the programme conducted in March 2015, no major deficiencies were detected.
 - Survey of patient satisfaction with in-patient services (intermediate evaluation of satisfaction) conducted in January - February 2015. Improvement of conditions for patients was noted in case of hospitals which completed repair works.
 - Expertise services procured by MoH in February 2015. Analysis on the needs of EAs as regards solar collectors has been done.



Reporting on the Energy Efficiency in Hospitals Programme (2)

☐ Achievement of key performance indicators:

- Impact and outcomes' indicators to be achieved at the end of programme implementation
- Achievement of outputs' (results) indicators is in process:





Reporting on the Energy Efficiency in Hospitals Programme (3)

Main issues and risks:

- Kaunas clinical hospital: new allocations
- use of programme budget reserve and savings
- timely completion of works

Mitigation measures:

- special attention to the implementation of the new project implementation agreement with Kaunas clinical hospital
- periodical technical meetings between the IB, CPMA and NCU organized to review the progress of activities
- hospitals constantly monitored (visits to hospitals, phone consultations, etc.) by the CPMA and IB
- possible additional needs of the EAs analyzed by the IB, expert analysis on solar collectors made, the JSC decisions on the possible use of savings taken on 2 April 2015



Energy Efficiency in Hospitals Programme: work plan for 2015 (1)

Technical projects & technical supervision/expertise	
To prepare technical project (for LED lights)	Panevėžys: August 2015
To sign contract on technical supervision of works	Telšiai, Raseiniai, Trakai: April 2015 Vilkaviškis: May 2015 Marijampolė: June 2015



Energy Efficiency in Hospitals Programme: work plan for 2015 (2)

Works	
To announce public procurements	<ul style="list-style-type: none">• Marijampolė: April 2015• Raseiniai, Vilkaviškis: May 2015• P. Mažylis Maternity Home: June 2015
To sign contracts	<ul style="list-style-type: none">• Panevėžys (repeated tender for additional works), Trakai, Visaginas: May 2015• Telšiai: June 2015• Children hospital (additional works): July 2015• Kaunas Clinics, Marijampolė, Raseiniai, Vilkaviškis: August 2015• P. Mažylis Maternity Home (additional works): September 2015



Reporting on Improvement of perinatal and neonatal health care services in Lithuania Programme (1)

- ❑ **Expected results of the Programme:** Lithuanian hospitals (in main cities, regions and periphery) will be provided with new modern medical equipment, transportation system will be improved, computer database of pregnant, delivering women and neonates health data created and installed, diagnostics and treatment protocols in obstetrics and neonatology developed and implemented, professional competence of medical staff increased
- ❑ **Operation progress:**
 - Survey of patient satisfaction with in-patient services (intermediate evaluation of satisfaction) conducted in January - February 2015. Implementation of perinatal programme has a positive impact for all aspects of patients satisfaction regarding related health care services.
 - Procurement of medical equipment:
 - 8 contracts signed
 - medical equipment is being installed in beneficiary hospitals
 - 8 new tenders launched, 13 tenders re-launched
 - Vehicles: contract signed in February 2015.
 - Guidelines and protocols:
 - all planned 70 diagnostic and treatment guidelines and protocols prepared by November 2015.
 - 27 training courses conducted in January - mid-April 2015 (in total: 672 participants, 27 trainings of 5 topics)



Reporting on Improvement of perinatal and neonatal health care services in Lithuania Programme (2)

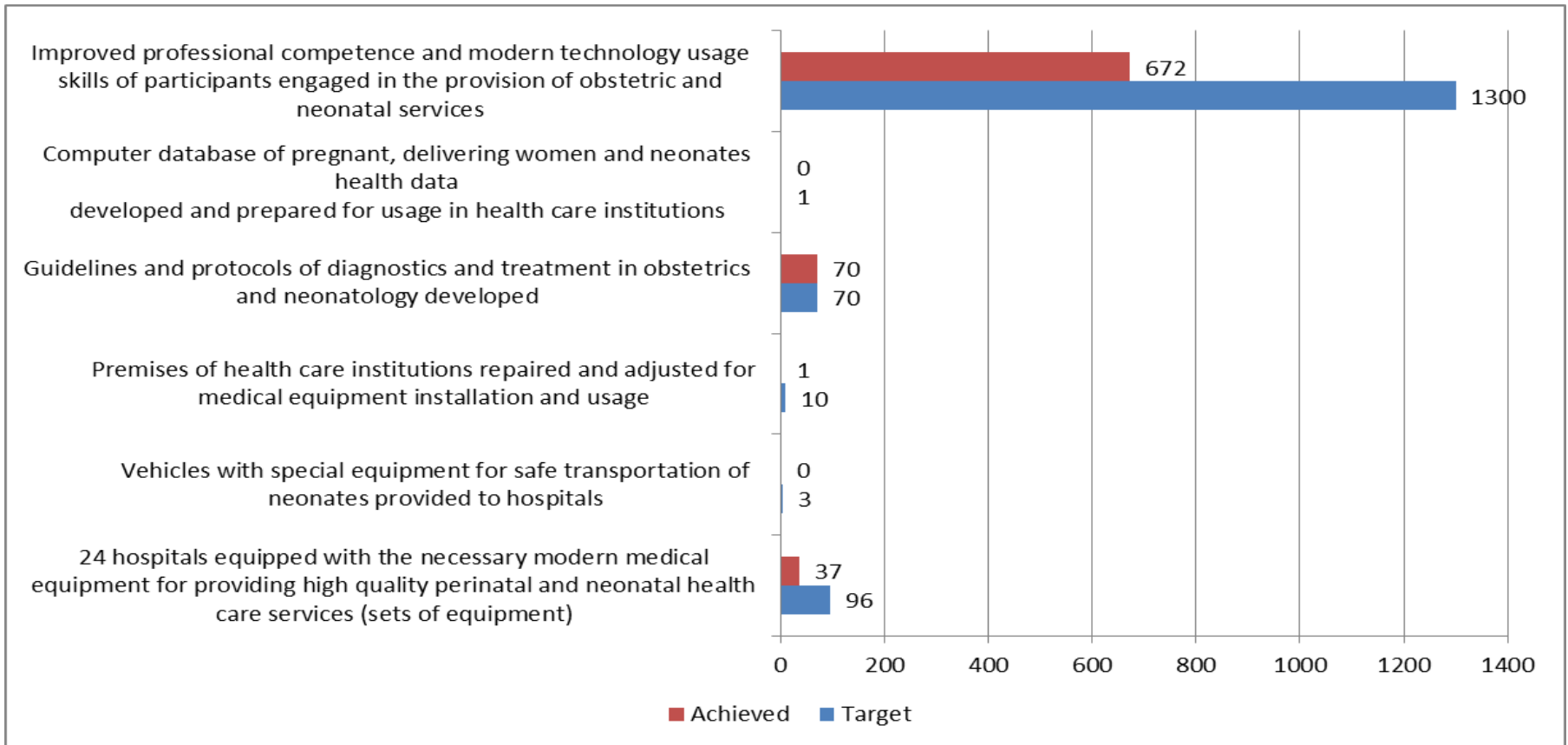
- Repair works:
 - 6 contracts on engineering services signed (Telšiai, Marijampolė, Kaunas Clinics, Klaipėda)
 - 3 contracts on execution of repair works signed (Mažeikiai, Vilnius Maternity Home, Klaipėda),
 - activities under 1 contract completed (Vilnius Maternity Home)
- Procurement of computer database:
 - contract for the technical supervision services for the computer database development and installation signed in June 2014
 - tender documents for computer database development and installation submitted for CPMA review in March 2015
- Partnership:
 - amendments to the Partnership plan approved by the SC on 16 December 2014, plan submitted to the SCO on 9 January 2015
 - Geneva hospital agreed with the amended plan
 - 6 representatives of Lithuanian hospitals participated in a scientific event in Geneva (conference and trainings) to share the experience of the Swiss perinatal centers in January 2015



Reporting on Improvement of perinatal and neonatal health care services in Lithuania Programme (3)

Achievement of key performance indicators:

- Impact and outcomes' indicators to be achieved at the end of programme implementation
- Achievement of outputs' (results) indicators is in process:





Reporting on Improvement of perinatal and neonatal health care services in Lithuania Programme (3)

Main issues and risks:

- **High risk** could be identified in execution of activity **regarding development and installation of computer database of pregnant, delivering women and newborn babies' health records.**
- **Risk** in timely procurement and installation of the new medical equipment planned to be purchased using the programme reserve and savings.

Mitigation measures:

- periodical technical meetings between the IB, CPMA and NCU organized
- to manage the risk related to computer database development activity, the EA shall precisely and timely conduct evaluation procedures, strict supervision of contract execution needed



Improvement of perinatal and neonatal health care services in Lithuania Programme: Work plan for 2015 (1)

Medical equipment

To launch 2 tenders

2 in 2Q/2015

To complete the procurement process and sign 16 contracts

5 in 2Q/2015,
5 in 3Q/2015, 6 in 4Q/2014

To start implementation of 16 contracts

5 in 2Q/2015,
9 in 3Q/2015, 2 in 4Q/2015



Improvement of perinatal and neonatal health care services in Lithuania Programme: Work plan for 2015 (2)

Repair works	
To launch the tenders for procurement of repair works	Kaunas clinical hospital: May 2015 Marijampolė: April 2015
To sign contracts on execution of repair works	Trakai: May 2015 , Telšiai: June 2015 Marijampolė, Kaunas Clinics, Kaunas clinical hospital: August 2015



Improvement of perinatal and neonatal health care services in Lithuania Programme: Work plan for 2015 (3)

Other activities	
To provide special transport to hospitals	September 2015
To agree with the CPMA the tender documents for procurement of the computer database development and installation	April 2015
To announce the tender	May 2015
To sign the contract	October 2015
To conduct trainings for medical staff	Continuously during 2015



Reporting on Research and Development Programme (1)

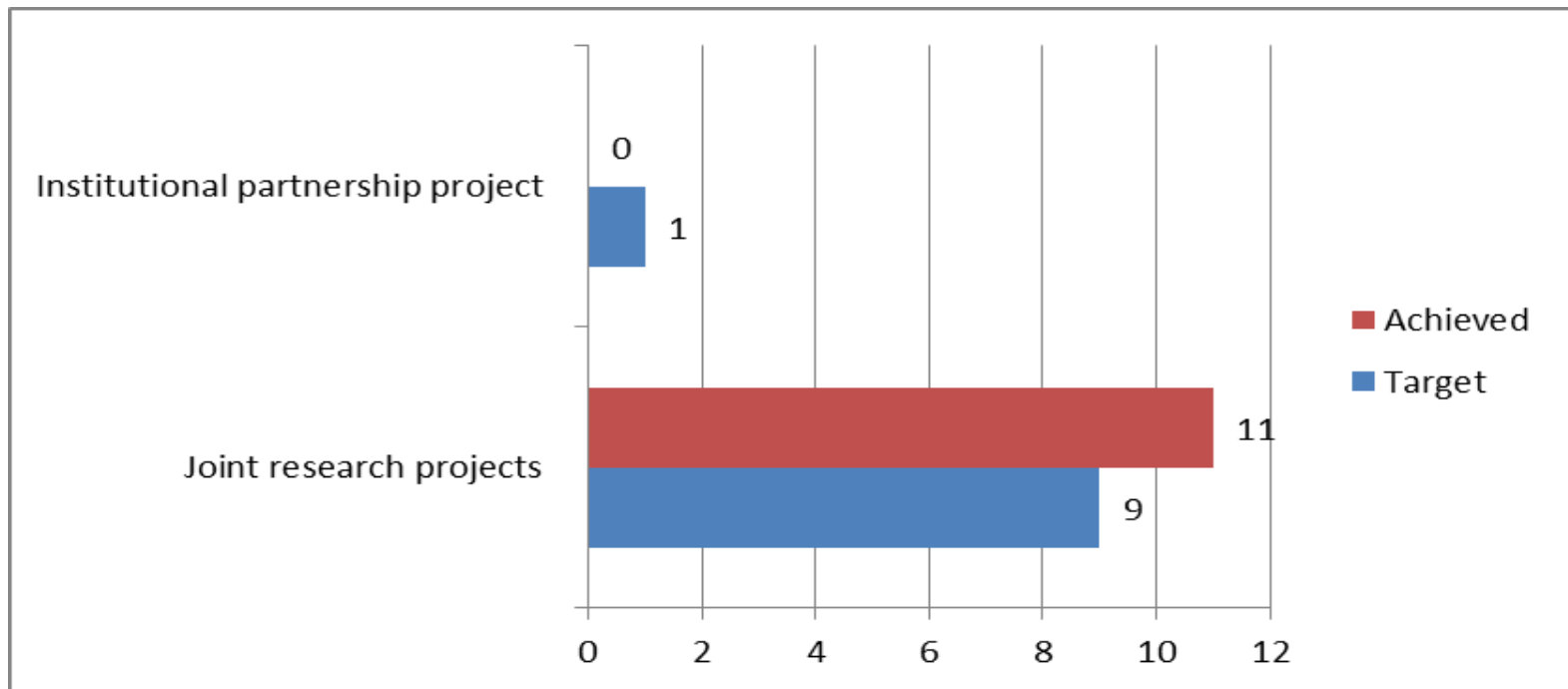
- ❑ **Expected results of the Programme:** capacities and experience of Lithuanian researchers enhanced, their wider involvement into the international research field facilitated
- ❑ **Operational progress:**
 - Interim financial audit conducted in February - March 2014. Audit report submitted to SCO in April 2014.
 - Annual scientific project reports for the year 2013 approved by the Joint Selection Committee in January - February 2014, for the year 2014 approvals issued in February – March 2015.
 - Mid-term review of joint research projects conducted on 3 February 2015 (63 participants).
 - Implementation period for the project No.CH-3-ŠMM-01_06 (health sciences) has been extended till end of 2015 (within the initially allocated project budget) in February 2015.



Reporting on Research and Development Programme (2)

Achievement of key performance indicators:

- Impact and outcomes' indicators to be achieved at the end of programme implementation
- Achievement of outputs' (results) indicators is in process:





Reporting on Research and Development Programme (3)

Main issues and risks:

- timely use of savings of programme budget (about 1 MCHF)
- delays in implementation of activities in comparison to the project implementation plan (3 projects) due to research specificity

Mitigation measures:

- possibilities of use of savings discussed by the administrating institutions and the programme SC in December 2014 – decision to launch the new call for institutional partnership projects has been taken.
- delays in execution of research activities are managed by project teams and monitored by the administrating institutions.



Research and Development Programme: Work plan for 2015

To collect and check interim payment claims and implementation reports (Executing Agency)	April – December 2015
To coordinate implementation of programme (Intermediate body) and agreements with beneficiaries (Executing Agency)	April – December 2015
To continue implementation of the joint research projects	April – December 2015



Reporting on the Scholarship Fund (1)

Operational progress:

- Results of the **5th call** for proposals (processed in autumn 2013) were announced in March 2014:
 - 7 applications (out of 13) of them approved for financing (total amount 427 271 CHF).
- **Last 6th call** for proposals launched on 2 January, closed on 1 April 2014.
 - 17 applications received, 12 of them approved for financing (total amount 665 666 CHF).
- All funds allocated for Lithuania committed in time

No major issues and risks could be stated in Fund implementation



Reporting on the Individual Project (1)

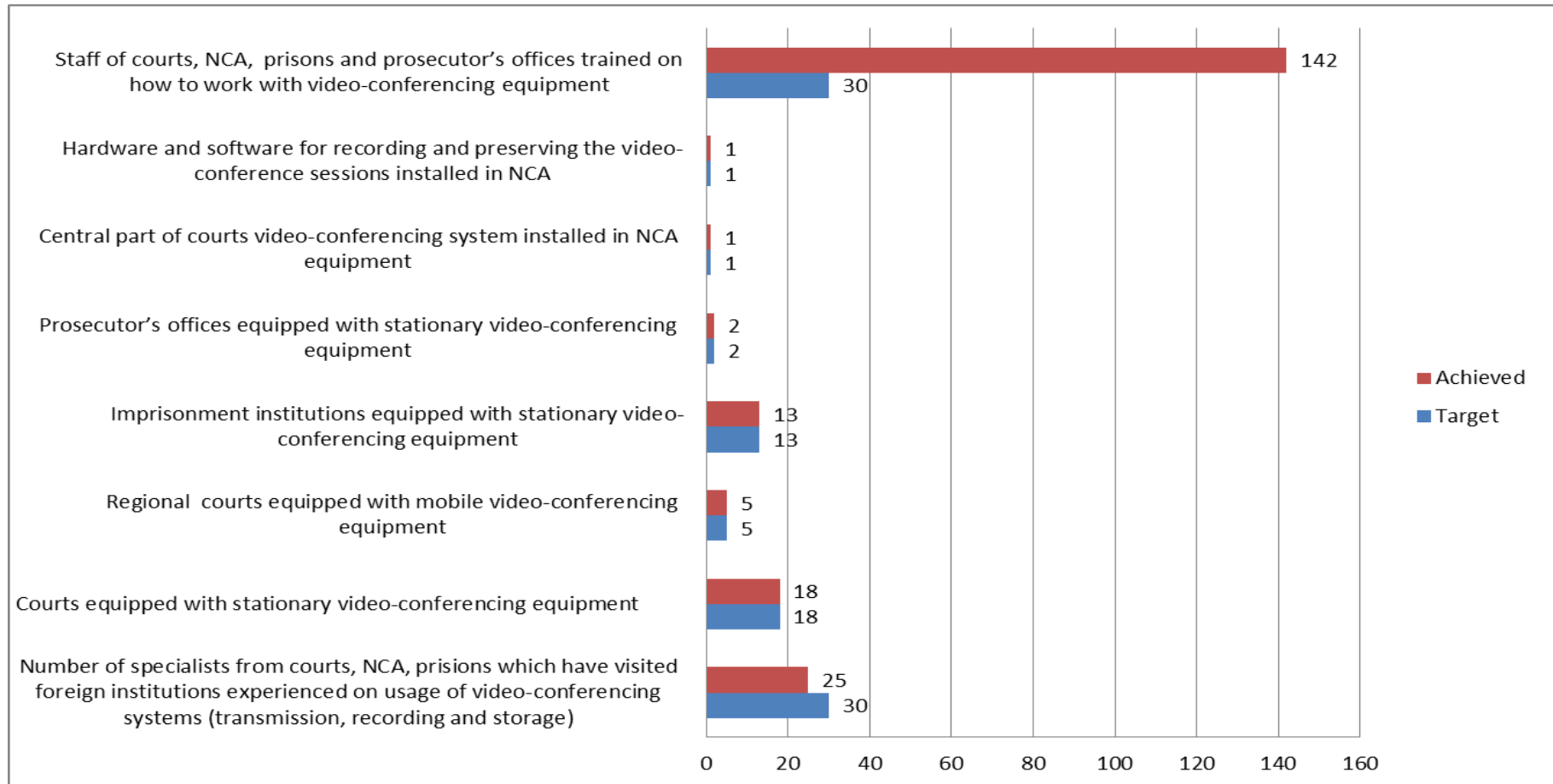
- ❑ **Expected results of the project:** after implementation of the video equipment the court proceedings will be optimized and possibilities for specific groups of society to participate in these proceedings will be simplified.
- ❑ **Main activities (procurement of equipment):**
 - Public procurement results announced in May, approved in June 2014. 1 claim received and rejected, no suits to court submitted. Contract signed in July 2014.
 - Equipment installed in October – November 2014, trainings organized in November – December 2014. Guidelines on usage of equipment delivered.
 - While using project budget savings, 296 computers for judges and their assistants were bought.



Reporting on the Individual Project (2)

Achievement of key performance indicators:

- Impact and outcomes' indicators to be achieved in the beginning of 2017
- Achievement of outputs' (results) indicators:





Reporting on the Individual Project (3)

Main issues and risks:

- usage of video conference equipment by responsible institutions

Mitigation measures:

- the NCA delivers additional information, assists during the first conferences
- additional legislation for wider application of remote court hearings in criminal cases is being discussed by parliament
- cooperation between the NCA, Prisons department, Prosecutor's General Office shall be strengthened
- decision on additional trainings for judges will be taken after analysis of the usage of video-conference equipment in 1st half of 2015.



Individual Project: Work plan for 2015

To procure and install in courts additional equipment for usage of video-conferencing equipment	August 2015
To procure additional computers for judges and their assistants (for the work with video records)	June 2015
To procure and install in the NCA additional equipment for data storage	October 2015
To procure the final financial audit services	4Q/2015



Reporting on the NGO Fund (1)

- Expected results of the Fund:** capacities of NGOs in Lithuania strengthened, cooperation between the civil society and governmental sector enhanced, cooperation between LT and Swiss NGOs enhanced

- Operational progress:**
 - 93 sub-projects completed during the reporting period (4 completed in 2013): activities implemented, results achieved. 98% of funds disbursed.
 - CPMA verified 361 payment claim and approved 361 sub-project implementation report
 - CPMA verified and approved 815 (28 ex-ante, 787 ex-post) tender documents for procurements of the final beneficiaries (for goods and services)
 - CPMA performed 71 on-the-spot check. No deviations of a negative impact on results and expenditures were detected.
 - Final financial audit services procured in November 2014, audit conducted in February – March 2015. No major deficiencies found.
 - Survey of the final beneficiaries on the quality of services of the EA conducted in December 2014 (cooperation experience with the CPMA rated 9.1 out of 10)

- No major issues and risks could be stated in Fund implementation



Reporting on the NGO Fund (2)

□ Achievement of key performance indicators:

➤ **Impact indicators:**

- *indicator: increased society's participation in NGO and voluntary activities*
(status: indicator achieved (32 sub-projects directly intended to strengthen voluntary activities and to attract new volunteers to the activities of NGOs. Others indirectly contributed to the increased society's participation in NGO and voluntary activities)).

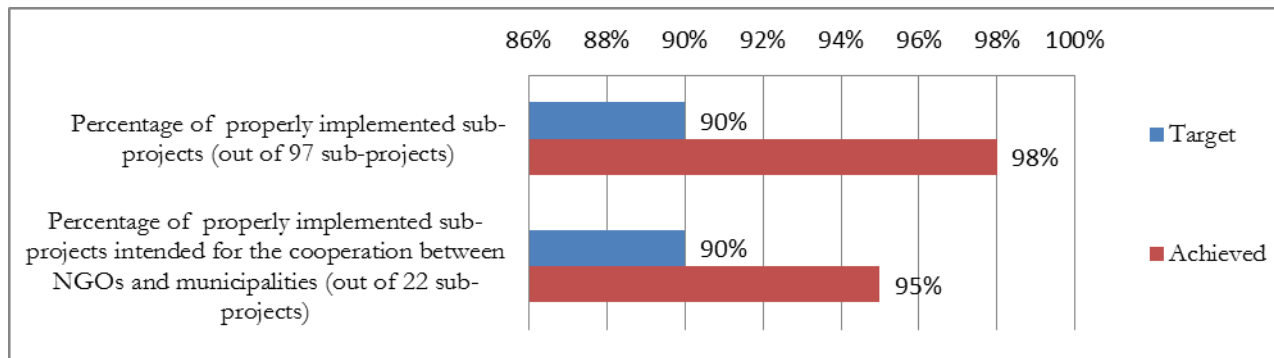
- *indicator: NGO's are able to contribute with Government and municipalities providing social and another services to the communities/society*
(status: indicator achieved (Lithuanian-Swiss cooperation programme helped NGOs to strengthen institutional capacities, proficiency and financial independence; helped to strengthen cooperation between NGO's and local municipalities. This leads to positive influence on participation of NGOs in decision-making, both in NGOs service development: NGOs which actively advocate the interests of their members and citizens groups, provide quality social services are able to contribute substantially to the strengthening of the NGO role in our society)).



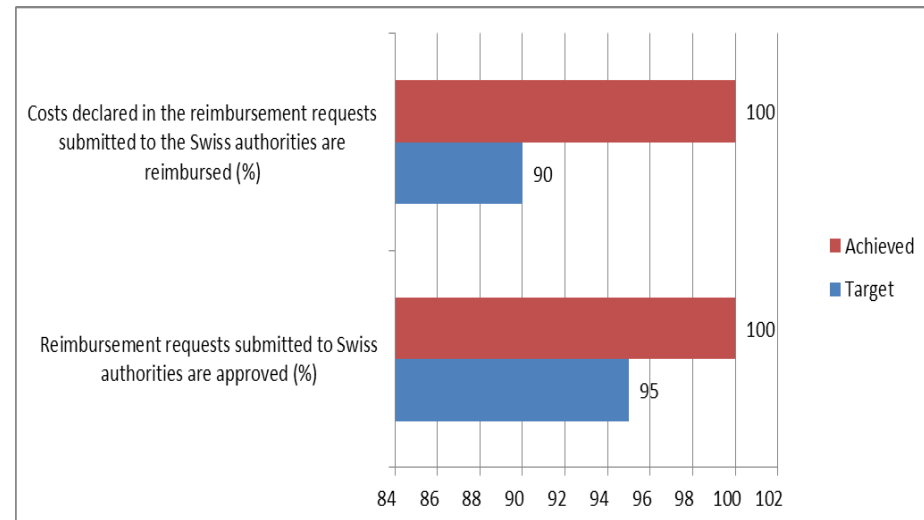
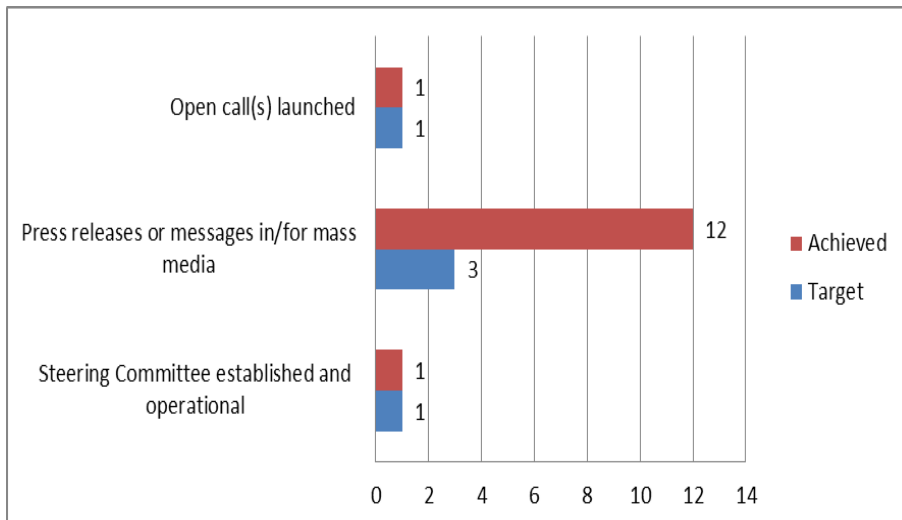
Reporting on the NGO Fund (3)

☐ Achievement of key performance indicators:

➤ Outcome/s indicators:



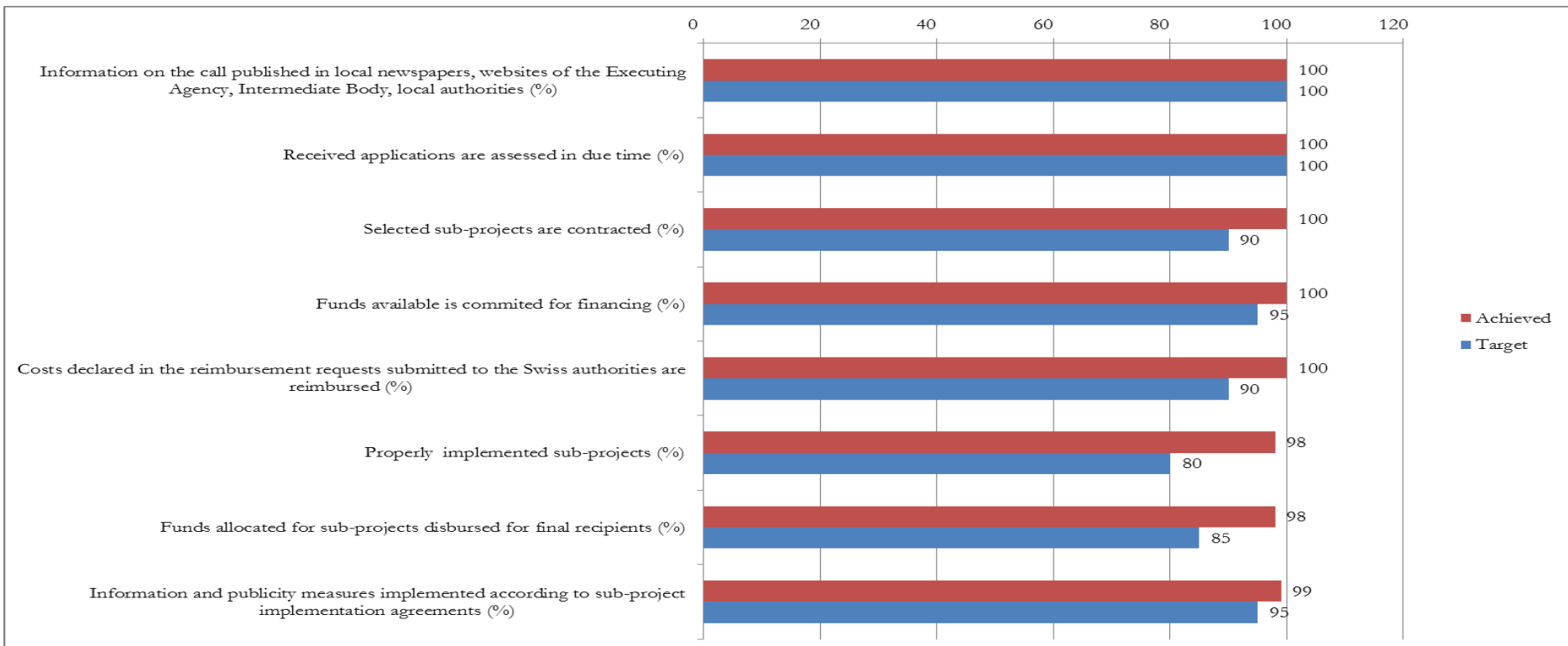
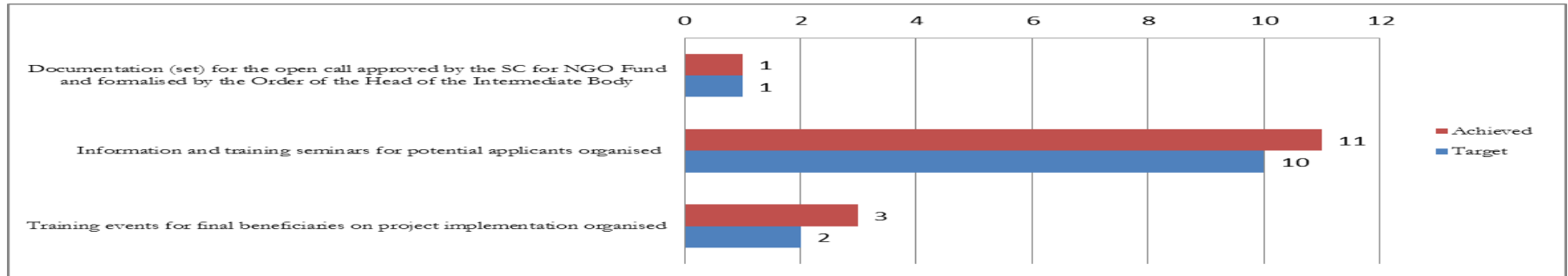
➤ Outputs' (results) indicators – Fund Management:





Reporting on the NGO Fund (4)

☐ Achievement of key performance indicators - Implementation of the Fund:





NGO Fund: Work plan for 2015

- Information on the final financial audit shall be submitted to the SCO by end of April 2015
- Reporting on the Fund implementation shall be done following the deadlines set in the Project Agreement



Reporting on the Technical Assistance Fund

Main activities of the NCU (Ministry of Finance):

- Annual Meeting organized on 29-30 April 2014
- A contract on information and publicity services signed in October 2014
- Services for translation of documents. In December 2014 a new contract of translation services with “Metropolio vertimai” was signed.
- 2 staff members took part in the Baltic Retreat (30 September – 2 October 2014).

Main activities of the CPMA:

- 5 employees were working exclusively with the evaluation of eligibility of expenditures, supervision of public procurement documents and procedures, monitoring of projects' implementation, on-the-spot checks, etc.,
- Expert's consultation and written opinion was used 22 times in Perinatal and Neonatal Health programme and 15 times in R&D programme. Expert was involved in three stages: (1) evaluation of technical specification before announcing the tenders, (2) evaluation of the technical specifications of the winners' proposals before signing the contract with the supplier, 3) during on-the-spot checks. Some of the specifications were analyzed couple of times as the purchasing body wanted to change technical specifications or tenders were unsuccessful and had to be re-launched with changes in technical specifications,
- a total of 12 employees of the CPMA attended 16 training courses in Lithuania,
- 2 staff members working with the Lithuanian–Swiss Cooperation Programme took part in the Baltic Retreat (30 September – 2 October 2014).



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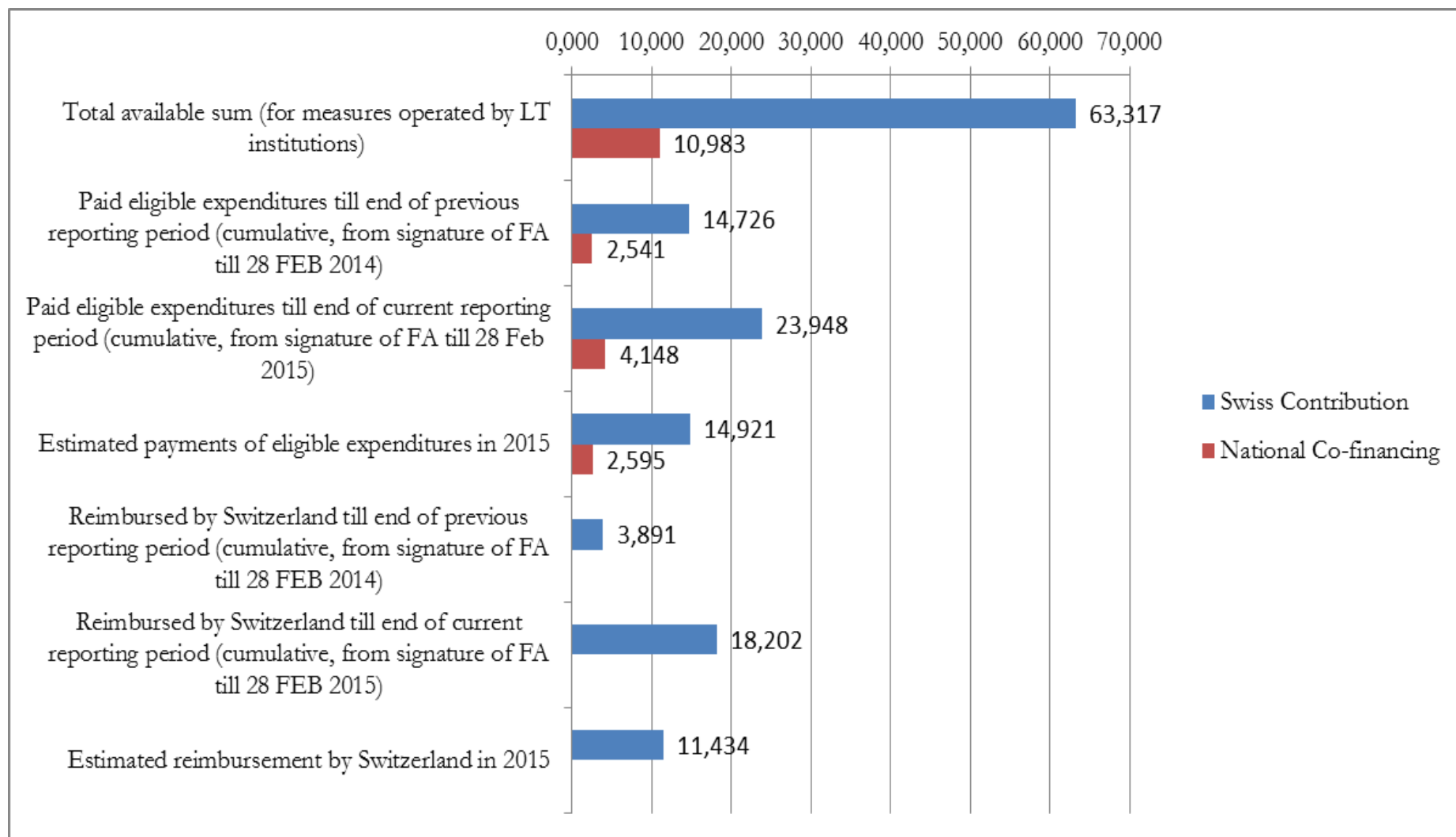


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Other important issues in implementation of Lithuanian-Swiss Cooperation Programme

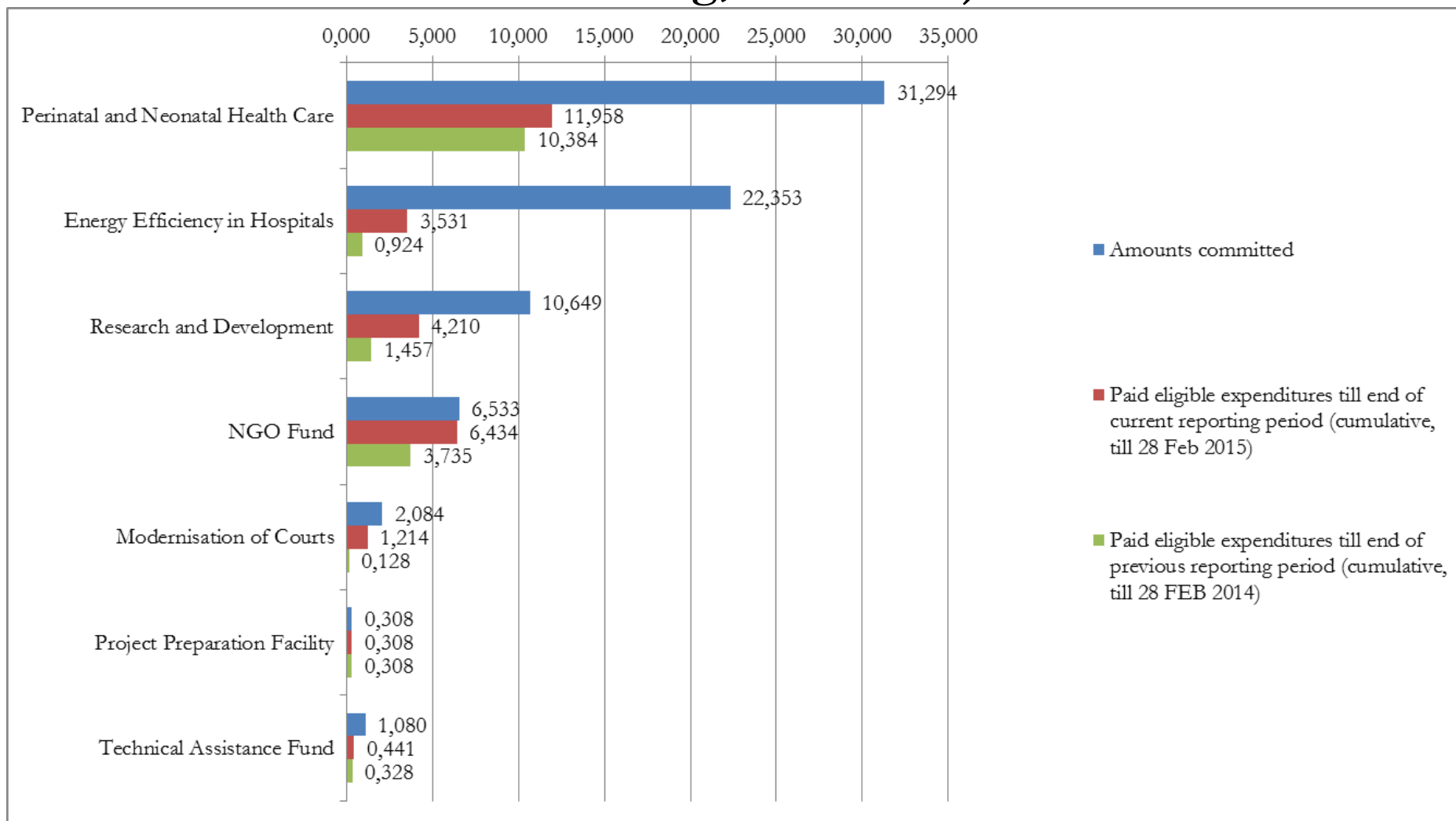


Disbursements, mln. CHF





Disbursements by Programmes (Contribution + National Co-financing, mln. CHF)





Tentative Disbursements

Item	Tentative eligible expenditures to be approved and paid out by the State Treasury in 2015 (in CHF)	Tentative disbursements to be made by Switzerland in 2015 (in CHF)
Technical Assistance Fund	218 556,00 (grant)	119 677,30
Energy Efficiency in Hospitals Programme	7 000 000,00 (grant) 1 235 294,12 (co-financing)	4 143 611,51
Perinatal and Neonatal Health Care Programme	3 388 000,00 (grant) 597 882,35 (co-financing)	1 799 647,18
Research and development Programme	2 700 000,00 (grant), 476 470,59 (co-financing)	2 939 018,58
NGO Fund	6 423,91 (grant), 1 132,13 (co-financing)	1 307 646,31
Modernization of Courts	1 608 129,45 (grant) 283 787,55 (co-financing)	1 124 806,44
Total	14 921 109,36 (grant), 2 594 566,74 (co-financing)	11 434 407,32



Swissness (1)

➤ **Health sector programmes**

- in October 2014 the Swiss parliamentary delegation visited Vilnius Maternity Home to get acquainted with the projects' results achieved
- amended partnership plan: with Geneva university hospital.
- in January 2015 6 representatives of Lithuanian hospitals participated in a conference and trainings to learn from experience of the Swiss perinatal centres.

➤ **Programme “Research and Development”**

- 11 consortium agreements on the projects' implementation being successfully implemented by Lithuanian and Swiss research institutions.
- New institutional partnership expected under the new open call



Swissness (2)

- **NGO Fund**
 - 5 sub-projects implemented with the Swiss NGOs.
 - 7 sub-projects had some activities with participation of Swiss NGOs.

- **Individual project**
 - No specific activities during the reporting period.



Information and publicity activities (1)

- www.swiss-contribution.lt is being constantly updated with the latest information on the Lithuanian-Swiss Cooperation Programme (also the website of the CPMA: www.cpva.lt)
- 5 reports on media monitoring analysis submitted to the SCO
- Facebook page on the level of the Lithuanian – Swiss Cooperation Programme created
- Newsletter No. 1 about the Lithuanian – Swiss Cooperation Programme prepared and distributed
- Layout of poster on the Lithuanian – Swiss Cooperation Programme developed
- Promotional material produced

- Publicity activities performed under health sector programmes:
 - Information about the programmes presented and constantly updated in the website of the MoH, websites of the hospitals, Facebook.
 - Articles/press releases on health programmes' support to different hospitals published in regional /national newspapers and information websites.
 - On 16 January 2014 „Journalists' breakfast“ were organized by the MoH on implementation of health programmes (in Vilnius Maternity Home). Event was widely covered by the mass media.
 - 11 short videos created and published in Youtube page
 - Information/memorial billboards set up in several hospitals



Information and publicity activities (2)

- Publicity activities performed under the programme “Research and Development”:
 - Information about the programme was published and updated on the websites of the EA, IB, NCU and CPMA
 - Article about 5 projects implemented jointly with Swiss researchers published in scientific magazine „Mokslas ir technika“ in May 2014
 - 5 projects participated in a national science festival „Spaceship Earth“ (total of 84 participants) in September 2014
 - Promotional material procured
 - Beneficiaries implemented publicity activities according to the publicity plans

- Publicity activities performed under the Scholarship Fund:
 - Information about the open calls published on the website of the Lithuanian Research Council (also on the websites of the MoES and MoF) and disseminated among the eligible higher education and research institutions
 - Letters encouraging young researchers to submit applications, to be their home mentors in Lithuania and to mediate in finding mentors in Switzerland from the Research Council sent to the managers of projects‘ financed from the programme “Research and development”
 - Press releases issued and information days organised before/during each open call for proposals



Information and publicity activities (3)

- Publicity activities performed under the NGO Fund:
 - Information on the Fund was published on the websites of the MoF and the CPMA
 - Final beneficiaries implement publicity measures following the publicity plans
 - NGO fund final conference organized in September 2014 (85 participants)
 - Video on sub-projects' results produced

- Publicity activities performed under the individual project:
 - Information about the project is presented and updated by the NCA in its official website (www.teismai.lt)
 - Information about the project has been published in the reports on the activities of the NCA (yearly) (publicized on the website www.teismai.lt)
 - Information about the project and its expected results was presented during the seminar on courts electronic services in June and July 2014
 - Final conference on remote court hearings organized in December 2014. Information about the event and project results widely communicated by mass media (national, regional).



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Any other issues to be discussed